Meeting Agenda Summary:

- HUB Master Plan
- Denny Hall Site Program
- Lewis Hall Site Program
- ICA Baseball & Soccer Fan Facilities
- Renewal Projects
- Medal of Honor Memorial
- Landscape Vision Plan
- Rainier Vista
- Significant Tree Program
- Campus Landscape Advisory Committee Composition

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Dale Cole, Chair, called the meeting to order at 9:10 a.m. There were introductions of members, staff and guests. The South Campus Study, originally scheduled to be presented at this meeting, has been postponed to the September meeting.

Committee action: Jon Hooper moved to approve the meeting agenda and the April 13, 2007 meeting minutes. Elizabeth Umbanhower seconded the motion and the Committee approved the motion.

HUB Master Plan

Randy Everett, UW Project Manager  
Bruce Busby, Perkins+Will  
Brian Bussard, Perkins+Will  
Jennifer Guthrie, Gustafson Guthrie Nichol Ltd

Project Phase: Programming & Planning  
Requested Action: Information

The HUB Master Plan consultant team conducted a series of workshops to evaluate the functionality of current facility and generate recommendations for enhancement to make it more attractive and useful for students. The focus of the study has centered on undergraduate use and the democratic life of students. The team has been directed to generate concepts illustrating various levels of impact, for both potential construction/renovation and budget. The South Campus Center has not been included in this study, but may undergo a major remodel to convert the facility into a simulation lab as a separate project.

Analysis of current conditions included: pedestrian circulation and transportation routes, views and vistas to and from the HUB, and the identification of the HUB yard as a link within a ‘necklace’ of signature landscapes. There are several trees of significant size around the building will need to be evaluated for preservation concerns and may affect future expansion of the building. A 12-foot topographic change from north to south provides opportunities for on-grade entrances into different levels of the building.

The overall goal at this phase is to open the building outward and create a more transparent and permeable facility. Preliminary concepts explored: enhancing the entrances into the building on the north, south, east and west facades; opening the face of the building along HUB Yard and create more permanent student display areas; opening new circulation routes through the building to improve wayfinding and natural lighting; organizing interior spaces around north-south and east-west oriented atriums; expanding the footprint of the building north and east; suppressing the loading bay into the basement level with access from the south; open dining services onto a terrace overlooking the Yard; locating student organizations and political groups to provide more direct access to the Yard; relocating the bicycle shop to the north end of the building with direct access from outside; and relocating the vehicular turnaround closer to Stevens Way.
Committee concerns included: relocating vendor and service entry to the south of the building may conflict with pedestrian circulation in this area and the main circulation route proposed in the Campus Master Plan from Portage Bay to the Ceramics studios; including the bus stop to the south in the study for potential to improve access and provide a pull-off lane on Stevens Way; renovation of Hub Yard to improve drainage problems; preservation of existing significant trees; development of building interior spaces facing HUB Yard to reflect the actual character of the lawn panels which are very different in nature; and incorporating passive use of HUB Yard into the design.

These concepts will be presented to the Architectural Commission on Monday and a more formal presentation will be prepared for both Committees for the September meeting. In the interim, an arborist study of the trees around the HUB will be prepared.

**Committee action:** This was an informational item and there was no Committee action.

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**Denny Hall Site Program**  
*Randy Everett, UW Project Manager*

*Project Phase: AOR & Site Programming*  
*Requested Action: Approval of Scope*

This project is part of the Restore the Core program, renovation is expected to occur within the current footprint. Architectural Commission approval of the Architectural Opportunities Report (AOR) will be requested on Monday in order to begin the predesign phase in July. Thomas Hacker has been selected as the Architect with Site Workshop as the Landscape Architect. The predesign will be complete by the end of December. Previous landscape studies around Denny Hall will be forwarded to the design team.

Potential site issues identified in the AOR include circulation, accessibility, preservation of mature and significant trees, waste disposal, bicycle facilities, irrigation needs, and site furnishings.

The scope currently does not include the restoration of Denny Yard. The Committee agreed the development of a concept for future improvements to the Yard is essential to be included in the scope of the project. Many of the historic plantings within the yard are in decline, pathway widths and locations are inadequate in many areas and portions of the yard suffer from previous construction activity. Defining a vision for future improvements, that could potentially be implemented by Facilities Services, has the potential to bring the Yard up to current standards and needs while ensuring the historic character of the landscape is preserved.
Committee action: Jon Hooper moved to approve the scope of the Denny Hall site program with the inclusion of this statement in the site issues section of the AOR: “The concept for the Yard should consider the larger context to include Denny Yard, extending to the courtyard between Savery and Raitt Halls, Memorial Way and the Business School expansion plans.” Dale Cole seconded the motion and the Committee approved the motion.

Lewis Hall Site Program
Ken Kubota, UW Project Manager

Project Phase: Site Programming
Requested Action: Approval of Scope

This project is part of the Restore the Core program, renovation is expected to occur within the current footprint and expansion is likely. Architectural Commission approval of the Architectural Opportunities Report (AOR) will be requested on Monday in order to begin the predesign phase in July. Mithun Architects has been selected as the Architect and Landscape Architect for this project. The predesign will be complete by the end of December.

Site issues identified in the AOR include ADA access, circulation, preservation of mature and significant trees, waste disposal, bicycle facilities, irrigation needs, and construction lay-down areas. Shrubs near the building may need to be removed to complete foundation repairs. There is a significant Elm tree in the front yard that will be protected, and other trees on site will need to be assessed for preservation. Opportunities for building expansion will be considered as part of the predesign phase, as the current occupant is vacating and the Information School will be the new tenant.

The scope of the project currently does not include renovation of the greater site around Lewis Hall. The Committee agreed the development of a concept for future site improvements should be included in the scope of the project to encompass the area of influence around Lewis Hall. The area identified includes the front lawn extending to Stevens Way and around to Whitman Court, the area around the annex buildings northeast of Lewis and the area northwest to between Lewis and the tennis courts.

Committee action: Maggi Johnson moved to approve the scope of the Lewis Hall site program with the inclusion of this statement: “The concept for site improvements should consider the larger context to include the front lawn extending to Stevens Way and around to Whitman Court, the area around the annex buildings northeast of Lewis and the area northwest to between Lewis and the tennis courts.” Daniel Winterbottom seconded the motion and the Committee approved the motion.
ICA Baseball & Soccer Fan Facilities Building  
*Ken Kubota, UW Project Manager*

*Project Phase: Site Programming*  
*Requested Action: Information*

The project was presented as an informational briefing of three concepts currently proposed to house ticketing, restroom, concession, Husky shop sales and storage services to serve baseball and soccer venues. The location of the project is at the intersection of Wahkiakum Road and the E-1 parking area. This project evolved out of the 2006 ICA Master Plan study identifying future expansion and development of Intercollegiate Athletic facilities. The previously designed baseball/soccer stadium proposal was put on hold due to funding constraints.

Design related issues include the opportunity for the structure to be a visual entry point to the baseball and soccer sports fields. The current study revisits the master plan so as to locate the ‘best’ place for the fan services building such that it minimized conflicts with future planned development for baseball, soccer and track facilities. The location of the facilities will meet required shoreline setbacks.

Committee comments included maintaining the pedestrian corridor outlined in the campus master plan from Portage Bay through to the Center for Urban Horticulture; creating more of a landscaped plaza in association with the new facility; maintaining an adequate setback from the sidewalk and incorporating the suggested double allee of trees along the east edge of Wahkiakum Road; and alignment of the track to allow continuous north-south pedestrian circulation. The project will be presented again at the September Committee meeting.

*Committee action:* This was an informational item and there was no Committee action.

Renewal Projects  
*Jon Hooper, UW Project Manager*

*Requested Action: Information*

An updated list of renewal projects was distributed and will be forwarded electronically to the Committee. All projects have been ranked for priority; however Jon requested Committee input regarding project priorities to be addressed at the September meeting. The funding for the next biennium is not favorable so the timing for completion of these projects is unknown at this time.

Approximately $250,000 will be available to improve campus entries and initial studies have begun. The success of these potential improvements is important and could provide an opportunity for annual funding for maintenance. The main vehicular and pedestrian entries were reviewed in detail regarding potential improvements.
• Memorial Way & 17th Avenue- incorporate more understory plantings under the London Planetrees and seasonal planting in islands throughout the Memorial Way entry.

• 45th & 15th – thin understory plantings, remove insignificant trees, and lower signage wall and related plantings to open views.

• 43rd & 15th – remove guardrail, reduce height of wall, remove Beech tree in a planter which is suffering from inadequate soil volume, and plant new seasonal plantings.

• 42nd & 15th – reinforce the character of the Parrington lawn of open lawns and canopy trees all the way down to the planter and prune overgrown vegetation in side planters.

• 40th & 15th – replant planter in front of gatehouse and circular planter in sidewalk, widen walkway on south side of 40th and restore lawn planting.

• 25th Avenue & Pend Oreille – remove N-25 parking lot and provide new site improvements up to Burke-Gillman bike path.

The Committee was concerned over the scope of improvements relative to the funds available. Suggestions included prioritizing improvements to specific entries at this time and developing phasing recommendations for improvements to the 40th & 15th and 25th & Pend Oreille entrances. There was also a desire to encourage the incorporation of a welcome sign at each entrance to campus.

Committee action: This Committee informally agreed to proceed with improvements to 43rd & 15th, 42nd & 15th entries and to spend funds to design and plan for improvements to the 25th & Pend Oreille and the 40th & 15th entries, developing phasing alternatives and potentially constructing phase 1 this summer.

Medal of Honor Memorial:
Kurt Kiefer, Campus Arts Administrator

Requested Action: Information

An installation plan for a Medal of Honor Memorial has been developed and will consist of a row memorial plaques for six alumni awarded the Congressional Medal of Honor. The location will be on the west wall of Kane Hall and will include some lighting and potentially drainage improvements at the base of the wall.

Committee action: This was an informational item and there was no Committee action.
Landscape Vision Plan:  
*Kristine Kenney, Capital Projects Office*

*Requested Action: Discussion*

The goals identified for the Landscape Vision Plan are to provide greater definition for the future development of the campus landscape; to move the campus into a more sustainable form; to consolidate the various manuals, reports and guidelines into a comprehensive reference document; and to clearly define the characteristics of the campus outdoor rooms and establish principles by which to evaluate landscape improvement projects as they come before the Committee.

The plan will include a summary of the historic development of the campus, an analysis of the landscape character and identification of open space landmarks, and a concise landscape vision philosophy and goals for future development. The plan will analyze and make recommendations for improvements to enhance the campus tree canopy, campus vegetation, water use and preservation, and circulation flow. It will establish common landscape design guidelines, maintenance strategies and construction practices and will identify specific landscape restoration projects to be implemented, as funding is available.

The outline for the Landscape Vision Plan has been reviewed and accepted by Weldon Ihrig (EVP) and Richard Chapman (AVP CPO) with a request for approval by the Committee. A schedule has not been formulated, but analysis will likely begin this fall and continue for one to two years until complete. There is no current funding source available for consultant services. It is understood this plan will begin as an in-house exercise and later involve students within the colleges of Architecture and Urban Planning, Arts and Sciences, Engineering, Forest Resources, and Ocean and Fishery Sciences.

Committee comments: Include bicycle circulation and storage, and ADA accessibility issues under Circulation. Plan should provide more guidance for consultants, but avoid being overly prescriptive. Stand alone funding should be considered for restoration or implementation projects so the landscape does not always end up being just a wish list.

*Committee action:* The Committee agreed with the principles of the plan and support proceeding with the analysis and documentation.

Rainier Vista:  
*Kristine Kenney, Capital Projects Office*

*Requested Action: Discussion*

The Office of the Executive Vice President and the Development Office have agreed to fund a master plan study for Rainier Vista. A scope of services was reviewed by the Committee for comment and
recommendations for design firms were requested. Committee members were encouraged to email recommendations directly to Kristine.

**Committee action:** The Committee suggested adding the Triangle Garage within the scope of the study for Rainier Vista.

**Significant Tree Program:**

*Deborah Brown, Grounds*

*Requested Action: Information*

An update of the revised criteria for this program was presented to the Committee. The primary criterion is for each tree to meet an appraisal condition rating of 60% or greater. Secondary criteria include rarity, specimen type, size, aesthetic, cultural, educational, or environmental significance. Disqualifications would include hazardous, invasive, or unlikely to survive even minimal root zone disruption. The goal is to give design teams a list and map of significant trees on and around the project site at the outset of the predesign phase.

The proposed criteria were used to evaluate three development sites: Mackenzie, Lewis, and the Brooklyn Building to determine the applicability of the proposed program. The existing tree inventory project provides a lot of information that will be useful in providing mapping, identification and information about each tree. The next steps will include a complete assessment of campus trees and developing a list of trees to be identified as significant to be reviewed by the Committee.

Concerns over the term ‘significant’ were raised which in planning typically means anything over 6 inch caliper. The trees on the University campus that would be considered as part of the plan are really ‘extraordinary trees.’ It was also suggested to focus efforts on developing the criteria for selection and postponing issues of mitigation until that is resolved. Deborah will develop the criteria more fully and present it at the September meeting.

**Committee action:** This was an informational item and no Committee action was taken.

**Campus Landscape Advisory Committee Review:**

*Weldon Ihrig, Executive Vice President*

*Richard Chapman, Capital Projects Office*

*Requested Action: Discussion*

Weldon Ihrig and Richard Chapman have reviewed the Campus Landscape Advisory Committee (CLAC) official documents and are proposing consolidating into a new set of documents to clearly define the
Committee’s roles, responsibilities and membership. This is a great opportunity to look at what the needs of the University are going forward and identify opportunities for improvement.

The original Committee on University Landscaping and Planting, formed in 1970 by John R. Hogness (EVP) was a faculty-based Committee with 10 voting members and 2 ex-officio members. The charge of the Committee broadened its advisory role in 1977 and in 1990, the name was changed to the Campus Landscape Advisory Committee. Further documentation of the membership and roles of the Committee exist in summary form, but are not official documents. Although the Committee has provided valuable advice since its inception, the informality maintained over the years has resulted in incomplete records of membership and Committee actions.

The draft documents include the following:

- Statement of Organization & Function
- Review Process & Requirements

Primary changes to the Committee include:

- Name Change to: “University Landscape Advisory Committee” to better encompass University projects on all sites. The name change would also apply to the Campus Landscape Architect position with the new title “University Landscape Architect”.
- Advisory responsibilities to include: the Architectural Commission, the AVP of Facilities Services and the University Landscape Architect.
- Membership of 13 voting members and 2 ex-officio members. The Committee chair will remain an ex-officio member of the Architectural Commission and in the future, will be selected by the Dean of the College of Architecture and Urban planning (CAUP).

Committee Comments: Previously, the Dean and/or Chair of each college selected the faculty members rather than the faculty senate as currently outlined. The Committee had concerns over the membership and requested a copy of the draft be sent to each member for review and comment. Richard agreed and requested the documents be finalized by the September meeting.

Committee action: The Committee will provide feedback regarding the suggested changes by the end of June to allow adequate time for reorganization by the September meeting.

The meeting adjourned at 2:30 p.m.

Meeting notes prepared by: Kristine Kenney, University Landscape Architect