

Department:		Requested By:		UW Lock Shop Key Request 206-543-9014
Box #:	Email:	Phone #:		
Company:	Cost Center:	Resource:	Program:	Date:

Key #	Building	Room #	Quantity	For Lock Shop Use

Authorized By:			
	Print Name	Building Coordinator	Phone Number

Pick Up Keys From Shop The Lock Shop is located at Odegaard Library RM 051 at 4060 George Washington Lane NE. Our entrance is just before the entry to the Kane Loading dock. Business hours are 1PM-3PM Monday through Friday

No key delivery at this time

Received By:			
	Print Name	Signature	Date

Instructions: Please fill out required info and email to lockshop@uw.edu

UoW 1466 (Rev. 04/24)

**For Lock Shop Use Only
Below This Point**

Keyway	System	Key Master	Change Key	Angles/ Bitting	Quantity	Sub Numbers

Entered into Simple K?